

**BIDDING DOCUMENTS  
FOR  
FABRICATION OF NEW BUS BODIES ON THE  
CHACHISSIS OF OLD BUSES**

**Available on NATCO website ([www.natco.gov.pk](http://www.natco.gov.pk))**

**Northern Areas Transport Corporation Gilgit-Baltistan, Pakistan**

**TERMS & CONDITIONS/EVALUATION CRITERIA FOR FIRMS/CONTRACTORS  
TO APPEAR IN BIDDING PROCESS**

**A. GENERAL TERMS AND CONDITIONS:** (The general terms and conditions mentioned in the advertisement are as under):

- i. Earnest money of Rs. 1,000,000 must be attached with the technical proposal as a demand draft or pay order in favor of the General Manager Admin, NATCO.
- ii. Tender documents must be submitted by 12:00 PM on 20<sup>th</sup> February 2025 and will be opened at 1:00 PM the same day at NATCO South Office Islamabad, in the presence of bidders or their representatives.
- iii. Tenders with incomplete supporting documents will not be accepted, and providing incorrect information may result in legal action and bid rejection.
- iv. An affidavit on Rs. 5000/- stamp paper must be attached with the tender, stating that the bidder has never been blacklisted by any Government/Semi-Government Organization/PPRA/GBPPRA.
- v. Bidders quoting rates significantly lower or higher than market rates will not be considered.
- vi. Bidders must provide bank statements from 1st January 2024 to 31<sup>st</sup> December 2024, showing a closing balance of 20 million on 31<sup>st</sup> December 2024 and 100 million in credit transactions during this period.
- vii. Bidders must have at least five years of experience in bus body fabrication and have completed at least three similar tasks. An experience or task completion certificate must be attached as proof with the tender documents.
- viii. The single-stage two-envelope procedure will be followed, with a 70:30 evaluation ratio (70 for the technical proposal and 30 for the financial proposal). Bidders must submit separate proposals for technical and financial aspects, clearly indicating their name.
- ix. The company reserves the right to accept or reject the tender in accordance with GBPPRA Rule-36(1)
- x. Proof of tender documents fee of Rs. 30,000/- is required to be produced with the bidding documents. Bidders who downloaded the documents from the website must pay the fee in cash at least one hour before the tender opening.
- xi. "Bidder" refers to suppliers, contractors, firms, or related entities.

**B. SPECIFIC TERMS AND CONDITIONS:** (In addition, following specific conditions shall also be applicable for evaluation of bidding process)

- i. Firm or contractors are required to submit the mandatory documents specified in Serial No. 2 of the bid document to be eligible for the technical evaluation. Any firm or contractor that fails to provide the required documents shall not be considered eligible for the technical evaluation process.
- ii. The technical evaluation shall be conducted in accordance with the criteria outlined in Serial No. 3 below.
- iii. The financial proposal shall only be opened for those firms or contractors who have achieved a minimum of 60% marks in the technical proposal or bid evaluation. Firms or contractors failing to meet the required technical score will not be eligible for the opening of financial proposals and shall have their proposals returned unopened.
- iv. Experience of one year means a period of 12 months one similar task means fabrication of one complete bus. Firms are required to provide a valid experience

certificate or project/assignment completion certificate, which must be verifiable with the relevant department.

- v. A supply order for the supply of single items of a bus falling within the scope of the required bid shall not be considered as valid experience for the purpose of this evaluation.
- vi. Firms/vendors participating in bid are required to provide “Fabrication Company Authorization”.
- vii. An inspection committee will inspect the bus(es) on a regular basis during fabrication to ensure quality and design standards, keeping the financial proposal unchanged.
- viii. Vendors shall be responsible for delivering the bus in full on-road condition, ensuring that all components, including the engine, transmission, electrical systems, air conditioning, and other essential systems, are properly fixed and operational. Vendors are required to provide a detailed quotation based on the complete scope of work, covering all necessary repairs, installations, and adjustments to meet the required standards.
- ix. Rates are required to be indicated based on unit cost and total, following the prescribed format. Firms/contractors are required to stamp and sign each page of the document. Any document missing the signature and stamp of the firm/contractor on each page shall be rejected.

**C. Mandatory Documents:**

1.	Registration/Form-C of Firm
2.	CDR from Schedule Bank
3.	Non-Blacklisted Affidavit on Stamp Paper of Rs. 5000/-, affidavit less than this amount shall not be considered.

**D. Technical Evaluation Criteria: (Total Marks = 70)**

i.	Technical Bid	=	70
ii.	<u>Financial Bid</u>	=	30
	<b>Total</b>	=	<b>100</b>

<b>Technical Bid</b>	
<b>Relevant Experience</b>	<b>Marks</b>
Minimum 3 similar tasks	10
Every additional Assignment/task will get 2 marks beyond 3 similar tasks upto maximum of 20 marks	
Minimum 5 years’ experience of the similar field	10
Every additional year will get 2 marks beyond 5 years upto maximum of 20 marks	
<b>Financial Soundness</b> (Bank statement of one year from <b>1<sup>st</sup> January, 2024 to 31<sup>st</sup> December, 2024</b> )	
Transaction of 20,000,000	10
Every additional credit transaction of Rs. 5 million will get 2 marks upto maximum of 20 marks	
Own spare parts shop & workshop (5 each)	10

**E. Details of Busses for Fabrication:**

S. NO	Description	Specifications	Qty	Unit Price offered by Bidder	Total Price (3x4)
1	2	3	4	5	6
1	<b>Hino Euro Bus</b>	<p><b>Frame:</b> Fabrication of Straight-line frame to make it suitable for storage compartments. Axel to Axel length: 24 feet.</p> <p><b>Body:</b> Sheet of 18 gauge, Body Frame pillars of frame 18 gauge.</p> <p><b>Dimensions:</b> Length 12 m / 40 feet. Width: Standard/ 8 feet.</p> <p><b>Seats:</b> Yutong shape standard size seats with good quality regisine / leather and foaming along with charging ports.</p> <p><b>Lights:</b> Head, Tail, Hazard, parking, visibility lights china imported good quality.</p> <p><b>Paint &amp; Branding:</b> Japanese make paint 2K and branding as per NATCO provided designs.</p> <p><b>Mechanical requirements:</b> Replacement of Standard Engine, gear and suspension of the same make and model with standard specifications. Consumables such as tyres and batteries etc shall be provided by NATCO.</p>	07		
2	<b>Daewoo Bus Model 115</b>	<p><b>Frame:</b> Fabrication of Straight-line frame to make it suitable for double decker bus.</p> <p><b>Body:</b> Sheet of 18 gauge, Body Frame pillars of frame 18 gauge.</p> <p><b>Dimensions:</b> Length 12 m / 40 feet. Width: Standard / 8 feet. Height double decker with seating capacity of 35 seats each deck.</p> <p><b>Seats:</b> Yutong shape standard size seats with good quality regisine / leather and foaming along with charging ports. On lower deck. Weather resistant seats for upper deck. A fabricated roof top to be placed upon upper deck for weather / safety purpose</p> <p><b>Lights:</b> Head, Tail, Hazard, parking, visibility lights china imported good quality.</p> <p><b>Paint &amp; Branding:</b> Japanese make paint 2K and branding as per NATCO provided designs.</p> <p><b>Mechanical requirements:</b></p>	04		
3	<b>Hino Bus Double Decker</b>	<p><b>Frame:</b> Fabrication of Straight-line frame to make it suitable for double decker bus.</p> <p><b>Body:</b> Sheet of 18 gauge, Body Frame pillars of frame 18 gauge.</p> <p><b>Dimensions:</b> Length 12 m / 40 feet. Width: Standard / 8 feet. Height double decker with seating capacity of 35 seats each deck.</p> <p><b>Seats:</b> Yutong shape standard size seats with good quality regisine / leather and foaming along with charging ports. On lower deck. Weather resistant seats for upper deck. A fabricated roof top to be placed upon upper deck for weather / safety purpose</p> <p><b>Lights:</b> Head, Tail, Hazard, parking, visibility lights china imported good quality.</p> <p><b>Paint &amp; Branding:</b> Japanese make paint 2K and branding as per NATCO provided designs.</p> <p><b>Mechanical requirements:</b></p>	01		

		Replacement of Standard Engine, gear and suspension of the same make and model with standard specifications. Consumables such as tyres and batteries etc shall be provided by NATCO.			
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**(SHAHID ALI)**  
Manager Human Resource & Admin